



OPEN SESSION

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Tuesday, March 1, 2022, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting

NOTICE OF THE AGENDA

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

- 1. Call Meeting to Order / Establish Quorum – President Carpenter**
- 2. Pledge of Allegiance – Director Dotson**
- 3. Acknowledgment of Media**
- 4. Approval of Agenda**
- 5. Approval of Minutes**
 - a. January 20, 2022 – GRF Board Agenda Prep Meeting
 - b. February 1, 2022 – GRF Board Regular Open Session
- 6. Report of the Chair**
- 7. CEO Report**
- 8. Open Forum (Three Minutes per Speaker)**

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member may speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or call 1 (669) 900-6833 or email meeting@vmsinc.org to have your message read during the Open Forum.
- 9. Responses to Open Forum Speakers**

10. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the

board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of January 2022 by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.
- b. Update Officer Resolution
- c. Update Committee Appointments

11. Unfinished Business - None

12. New Business

- a. Entertain a Motion to Establish an Insurance Ad Hoc Committee

13. The Board will take a 5-minute break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on February 16, 2022; next meeting April 20, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Strategic Planning Committee—Director Dotson. The committee met on January 10, 2022; next meeting March 7, 2022, at 9:30 a.m. as a virtual meeting.
- c. Report of the Community Activity Committee – Director Horton. The committee met on January 13, 2022; next meeting March 10, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Equestrian Center Ad Hoc Committee – President Carpenter. The committee met on January 26, 2022; next meeting March 30, 2022, at 1:00 p.m. as a virtual meeting.
 - (2) Revenue Resource Ad Hoc Committee – Director Horton. The committee met on February 8, 2022; Next meeting March 8, 2022, at 2:00 p.m. as a virtual meeting.
- d. Report of the Landscape Committee – Director Skillman. The committee met on December 8, 2021; next meeting March 9, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- e. Report of the Maintenance & Construction Committee – Director Garthoffner. The committee met on February 9, 2022; next meeting April 13, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on January 28, 2022; next meeting TBA.

- f. Report of the Media and Communications Committee—Director Milliman. The committee met on February 22, 2022; next meeting March 21, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- g. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee met on February 2, 2022; next meeting April 6, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- h. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on February 28, 2022; next meeting April 25, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on February 16, 2022; next hearings on March 16, 2022, at 9:00 a.m. as a virtual meeting.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on January 25, 2022; next meeting March 29, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- j. Information Technology Advisory Committee – Director Hopkins. The Committee met on February 25, 2022; next meeting March 4, 2022, at 1:30 p.m.

15. Future Agenda Items - *All matters listed below are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will vote on these items at a future Board Meeting.*

16. Directors' Comments

17. Recess - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) February 1, 2022 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

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OPEN MEETING

**MINUTES OF THE BOARD OF DIRECTORS OF THE
THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, January 20, 2022 – 9:30 a.m.
Willow Room/Virtual Meeting**

GRF Agenda Prep Meeting

Directors Present: Bunny Carpenter, Egon Garthoffner, Jim Hopkins, Yvonne Horton, Debbie Dotson, Gan Mukhopadhyay, Joan Milliman, Elsie Addington, Juanita Skillman, Reza Karimi, Don Tibbetts

Directors Absent: None

Staff Present: Jeff Parker, Siobhan Foster, Grant Schultz, Michelle Estrada

Others Present: None

1. Call Meeting to Order and Establish Quorum

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Approval of the Agenda

President Carpenter asked for approval of the agenda.

Hearing no objections, the agenda was approved unanimously.

3. Announcements

President Carpenter made the following announcements:

- The recall petition sent to the Third Board.
- Forming an Insurance Ad Hoc Committee to implement a plan to lower the insurance rates.
- Modification of the donation policy. This item will be placed on the next agenda for further discussion.
- GRF Board goals for 2022 and strategic planning goals for 2022. The reserve study will assist in planning for the goals.
- The Transportation Informational meeting will be held January 21st to review the Age Well proposal.
- Director Horton asked a question about the Equestrian Center's financial status. Siobhan Foster-COO will provide an update after gathering information.

4. Discuss and Consider Items to be placed on the Tuesday, February 1, 2022, Board Meeting Open & Closed Agendas

Hearing no objection, the February 1, 2022, open and closed agendas were approved unanimously.

5. Director Comments

- Director Skillman commented that details should be provided to explain the financial impact to the membership for the ERP system recommendation.
- Director Addington thanked the directors who were involved in ITAC ERP.
- Director Hopkins thanked the directors for providing their feedback and constructive criticism on his presentations.
- Director Dotson commented on the importance of communicating information to the members so that they can understand details.
- Director Garthoffner commented that providing examples of proposed changes would be beneficial in helping members understand details.
- President Carpenter discussed the positive impact of implementing an ERP to staff and reporting.

6. Adjournment

The meeting was adjourned at 11:03 a.m.


Joan Milliman, Secretary of the Board
Golden Rain Foundation



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, February 1, 2022, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Virtual Meeting**

Directors Present: Bunny Carpenter, Egon Garthoffner, James Hopkins, Don Tibbetts, Gan Mukhopadhyay, Joan Milliman, Debbie Dotson, Yvonne Horton, Juanita Skillman, Elsie Addington, Reza Karimi

Directors Absent: None

Staff Present: Jeff Parker, Siobhan Foster, Steve Hormuth, Eileen Paulin, Brian Gruner, Connie Habal, Grant Schultz, Makayla Thomas, Michelle Estrada, Dan Yost

1. Call Meeting to Order/ Establish Quorum - President Carpenter

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Dotson led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media and the Village Television crew were present remotely by way of cameras.

4. Approval of Agenda

President Carpenter asked if the board had any changes to the agenda.

President Carpenter moved 12a to Closed Session, and changed the verbiage of 12b and 12c from "Discuss and Consider" to "Entertain a Motion to Approve".

There being no objections, the amended agenda was approved by unanimous consent.

5. Approval of Minutes

a. November 18, 2021 - GRF Board Agenda Prep Meeting

There being no objections, the minutes of November 18, 2021, were approved by unanimous consent.

b. December 16, 2021 - GRF Board Agenda Prep Meeting

There being no objections, the minutes of December 16, 2021, were approved by unanimous consent.

c. January 4, 2022 - GRF Board Regular Open Session

There being no objections, the minutes of January 4, 2022, were approved by unanimous consent.

6. Report of the Chair

President Carpenter requested CEO Parker provide an update to the CEO/COO report.

7. CEO/COO Report

Jeff Parker-CEO and Siobhan Foster-COO gave a report on the following items:

- CEO Parker reported that Covid-19 cases have lowered. Roughly 9,000 cases reported over the weekend. Hospitalizations and ICUs are trending down in the last week. Positive cases have risen from 960 to 983, with up to 4 fatalities within the community Laguna Woods.
- Provided an update on the Transportation Workshop regarding bus operations within the community.
- CEO Parker thanked the Board for their leadership as he retires this week.
- COO Foster provided an update regarding the Saddleback Emeritus Program, as they have postponed their in-person classes.
- COO Foster reminded the community to utilize the Resident Portal.
- COO Foster informed Directors that the City of Laguna Woods is reminding the community to schedule appointments for document shredding, located at City Hall.

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on the Laguna Woods Village Foundation.

9. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- None

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

- 10a.** Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of December 2021, and

by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

Director Dotson made a motion to accept the recommendation, Director Milliman seconded the motion.

There being no objections, President Carpenter declared the Consent Calendar approved unanimously.

11. Unfinished Business

President Carpenter reminded the Directors of the Committee Appointments that they will need to be discussed at the next meeting.

12. New Business

THIS ITEM WAS MOVED TO CLOSED SESSION DURING APPROVAL OF THE AGENDA

12a. Entertain a Motion to Approve Supplemental Funding to Purchase a Toro Procore 648 Aerator

12b. Entertain a Motion to Approve Information Technology Advisory Committee Enterprise Resource Planning System Recommendation

Director Dotson read a presentation for the Board to consider the Technology Modernization Plan for Laguna Woods Village, from the Information Technology Advisory Committee.

Director Milliman made a motion to accept the recommendation from the Information Technology Advisory Committee to the Corporate Members, Director Karimi seconded the motion.

Discussion ensued among the directors.

Hearing no changes or objections, the motion was approved unanimously.

12c. Entertain a Motion to Approve GRF Finance Committee Charter

Director Milliman read the following resolution:

RESOLUTION 90-22-06 **FINANCE COMMITTEE CHARTER**

WHEREAS, a Finance Committee has been established pursuant to Article 7, Section 7.1.1 of the bylaws of the Corporation;

NOW THEREFORE BE IT RESOLVED, February 1, 2022, the Board of Directors of this corporation hereby assigns the duties and responsibilities of this Committee, as follows:

1. Perform the duties imposed upon all standing committees as set forth in the resolution entitled, "General Duties of Standing Committees."
2. Serve as liaison between the GRF Board and the Financial Services Division.
3. Review monthly financial statements and other reports affecting the financial status of this corporation and review performance in relation to the annual operating budget.
4. Review the capital requirements, service levels and projected revenues related to the Financial Services Division operations and recommend appropriate action to the GRF Board of Directors.
5. Review the proposed GRF Business Plan, and recommend to the GRF Board action regarding same, including the amount of the assessment required to meet the following year's operating budget and reserves.
6. Regularly review, in cooperation with Financial Services, all insurance and risk management programs for the Laguna Woods Village Community for which GRF is responsible. This may include GRF, the GRF Trust and the mutual housing corporations. Recommend to the Boards of the several corporations the actions to be taken to maintain adequate protection and coverage.
7. Review the investment of funds of GRF and the GRF Trust to determine that standards set by civil code and the GRF Board are being complied with and recommend to the GRF Board changes in such investment standards and procedures as may be deemed advisable.
8. Direct the preparation of Requests for Proposal for the annual audits of the financial statements of the Laguna Woods Village Corporations and recommend firm(s) to be engaged.
9. Review reports and recommendations from the auditors and recommend to the Board any appropriate action in connection there with.
10. Examine the need for review(s) of the Managing Agent's organizational entities at least once each year. If a need for review(s) is perceived and determined to be feasible, recommend such to the Board. Direct the need for preparation and submission of RFPs and subsequent contracts for reviews. Serve as liaison between review consultants and the Board and make recommendations to the Board based on consultant's findings.
11. Review and evaluate any unplanned expenditure, proposal, or initiative to determine its financial impact on the operating budget or reserves, and make recommendations to the GRF Board.
12. Review financial policies and recommend appropriate action to the Board, as needed.

RESOLVED FURTHER, that the committee shall perform such other tasks as are assigned by the GRF President or the Board; and

RESOLVED FURTHER, that Resolution 90-20-49, adopted September 1, 2020, is hereby superseded and canceled.

Director Milliman made a motion to accept the revised Finance Committee Charter. Director Dotson seconded the motion.

Hearing no objections, the motion was approved unanimously.

12d. Entertain a Motion to Approve Workers Comp Collateral Requirement

Director Milliman read the following resolution:

RESOLUTION 90-22-07
WORKERS COMP COLLATERAL REQUIREMENT

WHEREAS, the Golden Rain Foundation maintains a letter of credit with Bank of America in an amount sufficient to meet collateral requirements for the workers compensation insurance policy; and

WHEREAS, Safety National, the workers compensation insurance provider, requires an increase in the letter of credit by \$250,000 to meet collateral requirements for renewal of the workers compensation policy.

NOW THEREFORE BE IT RESOLVED, that on February 1, 2022 the Board authorizes an increase in the letter of credit with Bank of America from \$1,800,000 to \$2,050,000.

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

Director Milliman made a motion to Approve Workers Comp Collateral Requirement. Director Dotson seconded the motion.

Hearing no objections, the motion passed unanimously.

13. The Board took a 5-minute break.

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on December 15, 2021; next meeting February 16, 2022 at 1:30 p.m. as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Strategic Planning Committee–Director Dotson. The committee met on January 10, 2022; next meeting March 7, 2022, at 9:30 a.m. as a virtual meeting.

- c. Report of the Community Activities Committee – Director Horton. The committee met on January 13, 2022; next meeting March 10, 2022, at 1:30 p.m. as a virtual meeting.
 - (1) Equestrian Center Ad Hoc Committee – President Carpenter. The committee met on January 26, 2022; next meeting March 30, 2022, at 1:00 p.m. as a virtual meeting.
 - (2) Revenue Resource Ad Hoc Committee – Director Horton. The committee met on January 12, 2022; next meeting February 7, 2022, at 2 p.m. as a virtual meeting.
- d. Report of the Landscape Committee – Director Skillman. The committee met on December 8, 2021; next meeting March 9, 2022, at 1:30 p.m. as a virtual meeting.
- e. Report of the Maintenance & Construction Committee – Director Garthoffner. The committee met on December 8, 2021, in closed session; next meeting February 9, 2022, at 9:30 a.m. as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on January 28, 2022; next meeting TBA.
- f. Report of the Media and Communications Committee—Director Milliman. The committee met on January 17, 2022; next meeting Tuesday, February 22, 2022, at 9:30 a.m. as a virtual meeting.
- g. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee did not meet on December 1, 2021 as the meeting was canceled; next meeting February 2, 2022, at 1:30 p.m. as a virtual meeting.
- h. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on October 25, 2021; next meeting February 28, 2022, at 1:30 p.m. as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Dotson. The Traffic Hearings were held on January 19, 2022; next hearings on February 16, 2022, at 9:00 a.m. as a virtual meeting.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on January 25, 2022; next meeting March 29, 2022, at 9:30 a.m. as a virtual meeting.
- j. Information Technology Advisory Committee – Director Hopkins commented that the Committee has been meeting in closed session. The Committee met on December 10, 2021, at 1:30 p.m.; next closed session meeting February 4, 2022.

15. Future Agenda Items - *All matters listed below are items for future Board Meetings. No action will be taken by the Board on these agenda items at this meeting.*

16. Director's Comments

- Director Hopkins commented on driving safety within the community.
- Director Skillman commented on the Library's entrance patio still serving the community.
- Director Karimi wished Directors a happy Lunar New Year.

17. Recess - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approve the Agenda

Approve the Minutes of:

(a) January 4, 2022 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

19. Adjournment

The meeting was adjourned at 1:41 p.m.



Joan Milliman, Secretary of the Board
Golden Rain Foundation

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RESOLUTION 90-22-XX
APPOINTMENT OF OFFICERS

RESOLVED, on March 1, 2022, pursuant to Golden Rain Foundation Bylaws which sets guidelines, terms and responsibilities for the election of Officers to this Corporation the following persons are hereby elected to the office indicated next to their names to serve:

Bunny Carpenter	President
Egon Garthoffner	1 st Vice President
Debbie Dotson	2 nd Vice President
Joan Milliman	Secretary
James Hopkins	Treasurer

RESOLVED FURTHER, that the following staff person is hereby appointed as ex Officio officer of this Corporation:

Siobhan Foster	Vice President ex Officio
Carlos Rojas	Assistant Secretary ex Officio
Steve Hormuth	Assistant Treasurer ex Officio

RESOLVED FURTHER, that Resolution 90-21-44, adopted November 10, 2021, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

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RESOLUTION 90-22-xx
GRF Committee Appointments

RESOLVED, March 1, 2022, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Strategic Planning Committee

Debbie Dotson, Chair (GRF)
James Hopkins (GRF)
Gan Mukhopadhyay, Alternate (GRF)
Robert Mutchnick (Third)
Nathaniel Ira Lewis (Third)
Anthony Liberatore, Alternate (United)
Cash Achrekar (United)
~~Reza Bastani (United)~~
~~Diane Casey (United)~~
Ryna Rothberg (Mutual 50)
Advisors: Dick Rader, Gay Page

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Annie McCary (Third)
Cush Bhada (Third)
Maggie Blackwell (United)
~~Pearl Lee (United)~~
~~Diane Casey (United)~~
Ryna Rothberg, (Mutual 50)
Advisor: Roland Boudreau

Equestrian Center Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Cush Bhada (Third)
Annie McCary, (Third)
Pat English (United)
Pearl Lee (United)
Advisors: Gary Empfield, Susan Hemberger

Revenue Resources Ad Hoc Committee

Cush Bhada (Third)
Donna Rane-Szostak (Third)
Yvonne Horton, Chair (GRF)
Bunny Carpenter (GRF)

~~Diane Casey (United)~~

Azar Asgari (United)

Lenny Ross (United)

Advisors: Dennis Bordeaux, Dick Rader, Dave Beneck, Fred Vogt

Finance Committee

James Hopkins, Chair (GRF)

Elsie Addington (GRF)

Deborah Dotson, Alternate (GRF)

Donna Rane-Szostak (Third)

Mark Laws (Third)

Azar Asgari (United)

Diane Casey, **Alternate** (United)

Pat English (United)

Al Amado, (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)

Bunny Carpenter (GRF)

Deborah Dotson (GRF)

Diane Casey (United)

Cash Achrekar (United)

Lynn Jarrett (Third)

Mark Laws (Third)

Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)

Reza Karimi (GRF)

Yvonne Horton Alternate (GRF)

Maggie Blackwell (United)

Diane Casey (United)

Lynn Jarrett, (Third)

Nathaniel Ira Lewis (Third)

Annie McCary, Alternate (Third)

Vacant (Mutual 50)

Maintenance & Construction Committee

Egon Garthoffner, Chair (GRF)

Gan Mukhapadhyay (GRF)

Reza Karimi, Alternate (GRF)

James Cook (Third)

John Frankel, Alternate (Third)

Ralph Engdahl (Third)

Cash Achrekar (United)

Lenny Ross (United)

~~Anthony Liberatore (United)~~

Sue Stephens (Mutual 50)

Advisors: **Richard Palmer**, Steve Leonard, Bill Walsh, Carl Randazzo

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)

Gan Mukhopadhyay (GRF)

Deborah Dotson (GRF)

Reza Karimi (GRF)

John Frankel (Third)

Cush Bhada, Alternate (Third)

Ralph Engdahl (Third)

Diane Casey (United)

Pat English (United)

Advisors: Cathy Garris, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)

Juanita Skillman (GRF)

Deborah Dotson, Alternate (GRF)

Annie McCary (Third)

James Cook (Third)

Lynn Jarrett, Alternate (Third)

Neda Ardani (United)

Maggie Blackwell (United)

Ryna Rothberg, (Mutual 50)

Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)

Jim Hopkins (GRF)

Debbie Dotson (GRF)

Annie McCary (Third)

Lynn Jarrett (Third)

Diane Casey (United)

Vacant (United)

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)

Egon Garthoffner (GRF)

Elsie Addington, Alternate (GRF)

James Cook (Third)

Cush Bhada (Third)

Maggie Blackwell (United)

Lenny Ross (United)

Pearl Lee (United)

Margaret Bennett (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)

Reza Karimi (GRF)
Annie McCary (Third)
Craig Wayne (Third)
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar (United)
Reza Bastani (United)
Sue Stephens (Mutual 50)
Margaret Bennett, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Carlos Rojas, Chair
Juanita Skillman (GRF)
Gan Mukhapadhyay (GRF)
James Cook (Third)
John Frankel (Third)
Donna Rane-Szostak, Alternate (Third)
Anthony Liberatore (United)
Diane Casey (United)
John Carter (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)
Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
John Frankel (Third)
Mark Laws (Third)
Neda Ardani (United)
Anthony Liberatore (United)
Board Members by Rotation (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Jim Hopkins (GRF)
Robert Mutchnick (Third)
Donna Rane-Szostak (Third)
Ralph Engdahl, Alternate (Third)
Diane Casey (United)
Anthony Liberatore (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (GRF)
~~Elizabeth Roper (United)~~
Cynthia Rupert (United)
Peggy Moore (Third)

RESOLVED FURTHER, that Resolution 90-22-02 adopted January 4, 2022, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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STAFF REPORT

DATE: March 1, 2022
FOR: Board of Directors
SUBJECT: Insurance Ad Hoc Committee

RECOMMENDATION

Approve the formation of the Insurance Ad Hoc Committee in accordance with the Golden Rain Foundation (GRF) of Laguna Woods Amended Bylaws.

BACKGROUND

Section 7.1.2 of the GRF Amended Bylaws states:

The Board of Directors or Standing Committees may establish ad hoc advisory or other Committees to perform special functions. The Membership, duties and powers shall be appropriate to the special function to be performed, but the authority of each Committee is limited to advising the Board or Standing Committee as appropriate and all action is subject to the specific approval of the Board (or Mutual Boards, if a joint Committee).

Section 7.5 of the GRF Amended Bylaws states:

All GRF Standing Committees will have a written charter that was voted on by the Board. All other types of Committees should have a written mission statement that the participants develop.

DISCUSSION

Attachment 1 to this report details the mission statement, duties and responsibilities of the proposed Insurance Ad Hoc Committee.

FINANCIAL ANALYSIS

None.

Prepared By: Siobhan Foster, CEO/General Manager

Reviewed By: Dan Yost, Risk Manager

ATTACHMENT(S)

Attachment 1: Resolution 90-22-XX



RESOLUTION 90-22-XX

Insurance Ad Hoc Committee

WHEREAS, the formation of an Insurance Ad Hoc Committee is being considered by the board of directors pursuant to Article 7, Section 7.1.2 and Section 7.5 of the bylaws of this corporation;

WHEREAS, the primary mission of the Insurance Ad Hoc Committee is to research and evaluate risk management alternatives for Laguna Woods Village; and

WHEREAS, the duties and responsibilities of the Insurance Ad Hoc Committee are to:

1. Take into consideration the current insurance pricing and unique requirements of GRF and each housing mutual, including but not limited to consolidating valuation assessments in an effort to lower overall costs while managing risk; and
2. Make recommendations for the entire community.

NOW THEREFORE BE IT RESOLVED, March 1, 2022 the Board of Directors of this Corporation hereby adopts the mission statement, duties and responsibilities of the Insurance Ad Hoc Committee; and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.



Treasurer's Report for March 1, 2022 Board Meeting

Slide 1 – Through the reporting period of January 31, 2022, GRF had net revenue of \$545K, with total revenue of \$3,761K and total expense of \$3,216K. GRF was better than budget by \$466 with total expenses coming in (\$771K) lower than anticipated. The favorable results seen in expenses were offset by lower revenues of (\$305K).

Slide 2 – In Finance, we keep a close eye on the operating portion of our financial results. The Operating Fund (without Depreciation) shows a favorable variance of \$690K through the reporting period, with expense better than budget by \$777K offset by revenue worse than budget by (\$87K).

Slide 3 – This next chart shows reserve and restricted revenues and expenses. Together, these funds show an unfavorable variance of (\$224K) through the reporting period, with revenue worse than budget by (\$219K) and expense worse than budget by (\$5K).

Slide 4 – This slide shows our most significant variances by category with green bars representing favorable variances and orange bars representing unfavorable items.

Favorable. Overall, we had variances in:

- Cable Programming/Copyright/Franchise fees of \$270K, due to timing as invoices have not yet been received.
- Employee Compensation and related expense of \$246K, was primarily due to open positions throughout the company, particularly in Information Services, Recreation Services, and Security Services.
- Materials and Supplies of \$132K, due to timing of materials needed primarily for Clubhouses, Golf Maintenance, and Fleet Maintenance.
- Outside Services of \$77K, due to less Janitorial services utilized due to the closure of most clubhouses and timing of services needed for Fleet Maintenance and recreation facilities.

Unfavorable. Some offsetting variance included:

- Broadband Services revenue of (\$73K), due to a lower number of new High-Speed Internet subscribers than anticipated and less Ad Insertion Revenue than budgeted due to ongoing pandemic causing advertisers to spend less.

Slide 5 – We do have sources of revenue other than the assessments, such as fees and rentals. To date, we have received just over \$746K of non-assessment operating revenue, as shown on this pie chart. By category, we can see that our largest revenue is Broadband Services (i.e. internet, set top boxes,

premium channels), followed by Golf Revenue, and Clubhouse Rentals & Event Fees. These revenues offset costs and help keep assessments down.

Slide 6 – Operating expenses to date of just under \$2.8M, excluding depreciation, shown on this pie chart with our largest categories being Compensation, Insurance, Professional and Legal, Repairs and Maintenance, Outside Services, etc.

Slide 7 – The reserve and restricted funds adjusted balances are shown here.

- Starting with the 1st column on the left, reserve funds have a combined ending balance of \$30.7M; restricted fund balances have an ending balance of \$2.2M. Included in this total are contributions received this year through assessments, trust facilities fees, and investment earnings.
- The 2nd column shows the work in progress of \$2.1M for reserve and \$43K for restricted, reflecting the amounts paid for projects not yet complete.
- The 3rd column represents the resulting “adjusted” fund balances of \$28.6M for reserve and \$2.2M for restricted.

Slide 8 – We have a slide here to show resale History from 2020-2022. Community-wide sales total 96 through January 31, 2021. Most of these transactions generate the Trust Facilities Fee (transfer fee), used as a source of revenue for our reserves. Note: the new transfer fee of \$7,500 went into effect for purchase contracts entered into after January 1, 2022 or closing after March 31, 2022.

Slide 9 –The listing on this slide gives you an idea where the reserve money is committed. Of the \$14.8M appropriated by the Board for various projects and equipment purchases, the remaining encumbrances against our reserve and contingency funds is \$11.0M, primarily for renovation projects. Restricted funds had total appropriations of \$50K and remaining encumbrances of \$7K.

Slide 10 – We compare our “adjusted” fund balances to historical balances for the past five years on this next chart, showing that GRF has averaged \$24 million in reserve and contingency funds.

GRF Financial Report

As of January 31, 2022



INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$2,770	\$2,770	\$0
Non-Assessment Revenue	\$991	\$1,296	(\$305)
Total Revenue	\$3,761	\$4,066	(\$305)
Total Expense	\$3,216	\$3,987	\$771
Net Revenue/(Expense)	\$545	\$79	\$466

GRF Financial Report

As of January 31, 2022



OPERATING ONLY INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$2,490	\$2,490	\$0
Non-Assessment Revenue	\$746	\$833	(\$87)
Total Revenue	\$3,236	\$3,323	(\$87)
Total Expense ¹	\$2,765	\$3,542	\$777
Operating Surplus	\$471	(\$219)	\$690

1) excludes depreciation

GRF Financial Report

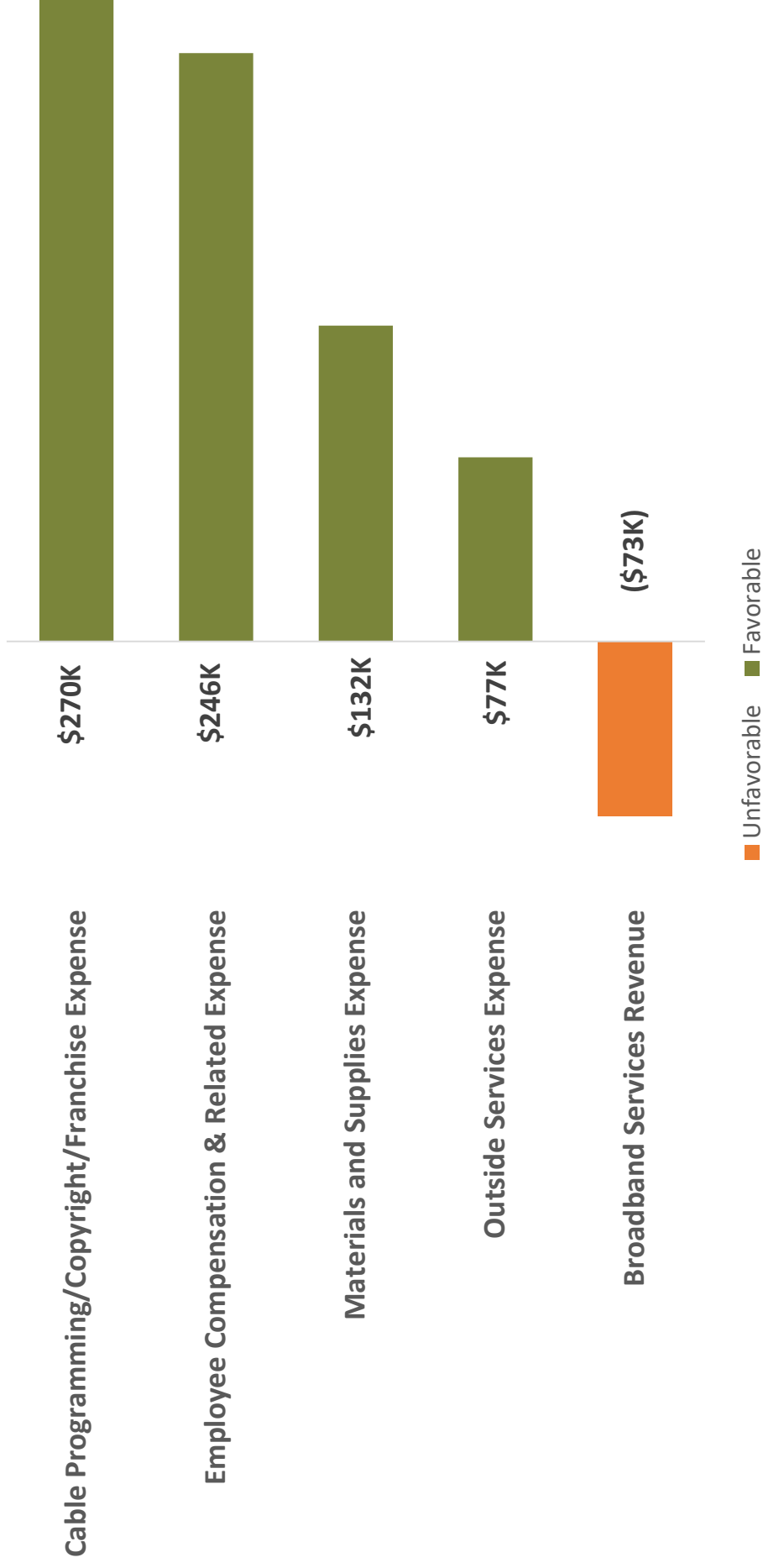
As of January 31, 2022



RESERVE & RESTRICTED INCOME STATEMENT (in Thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$281	\$281	\$0
Non-Assessment Revenue	\$244	\$463	(\$219)
Total Revenue	\$525	\$744	(\$219)
Total Expense	\$6	\$1	(\$5)
Net Revenue/(Expense)	\$519	\$743	(\$224)

GRF Financial Report

As of January 31, 2022

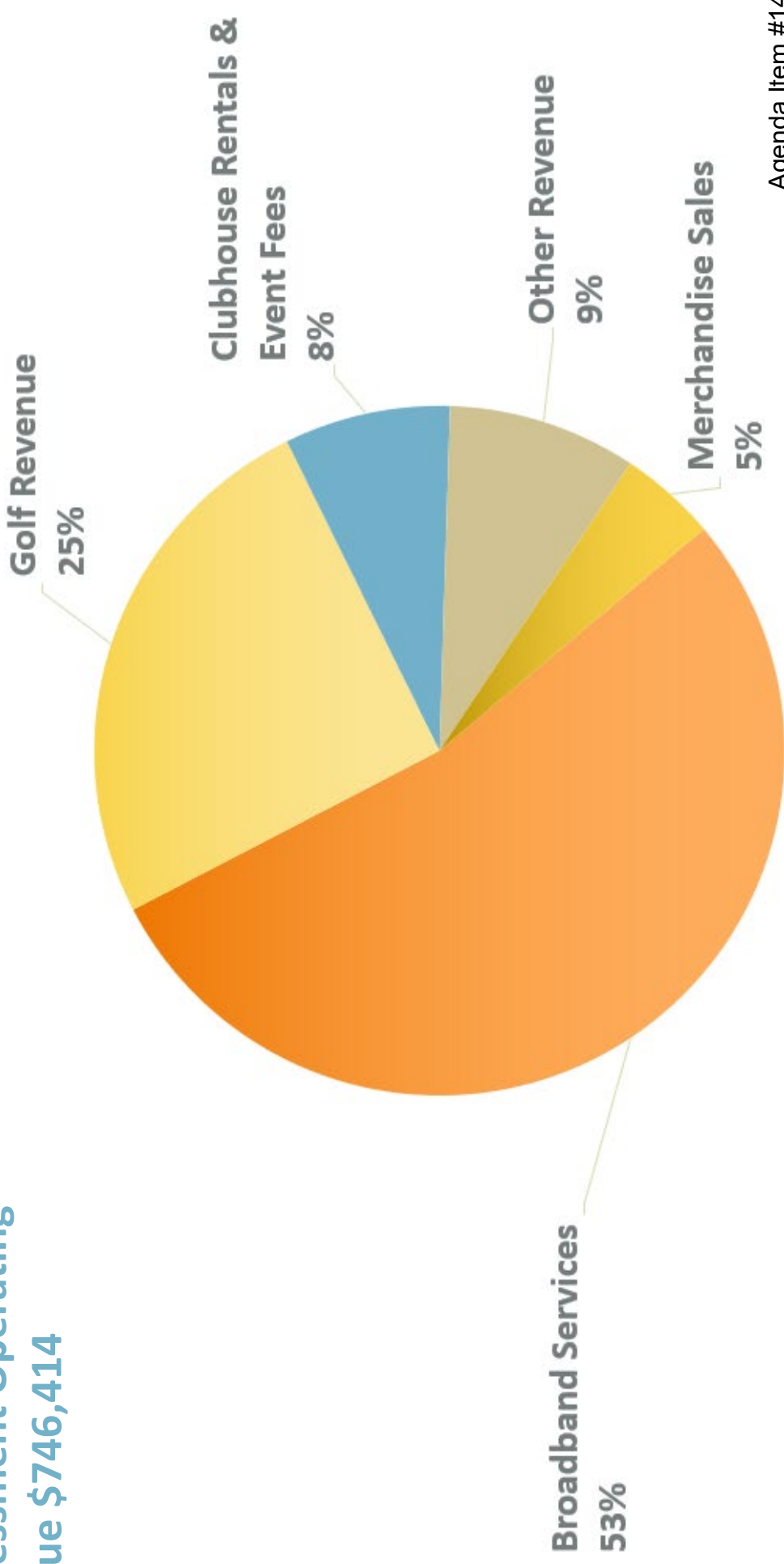


GRF Financial Report

As of January 31, 2022



**Total Non-assessment Operating
Revenue \$746,414**

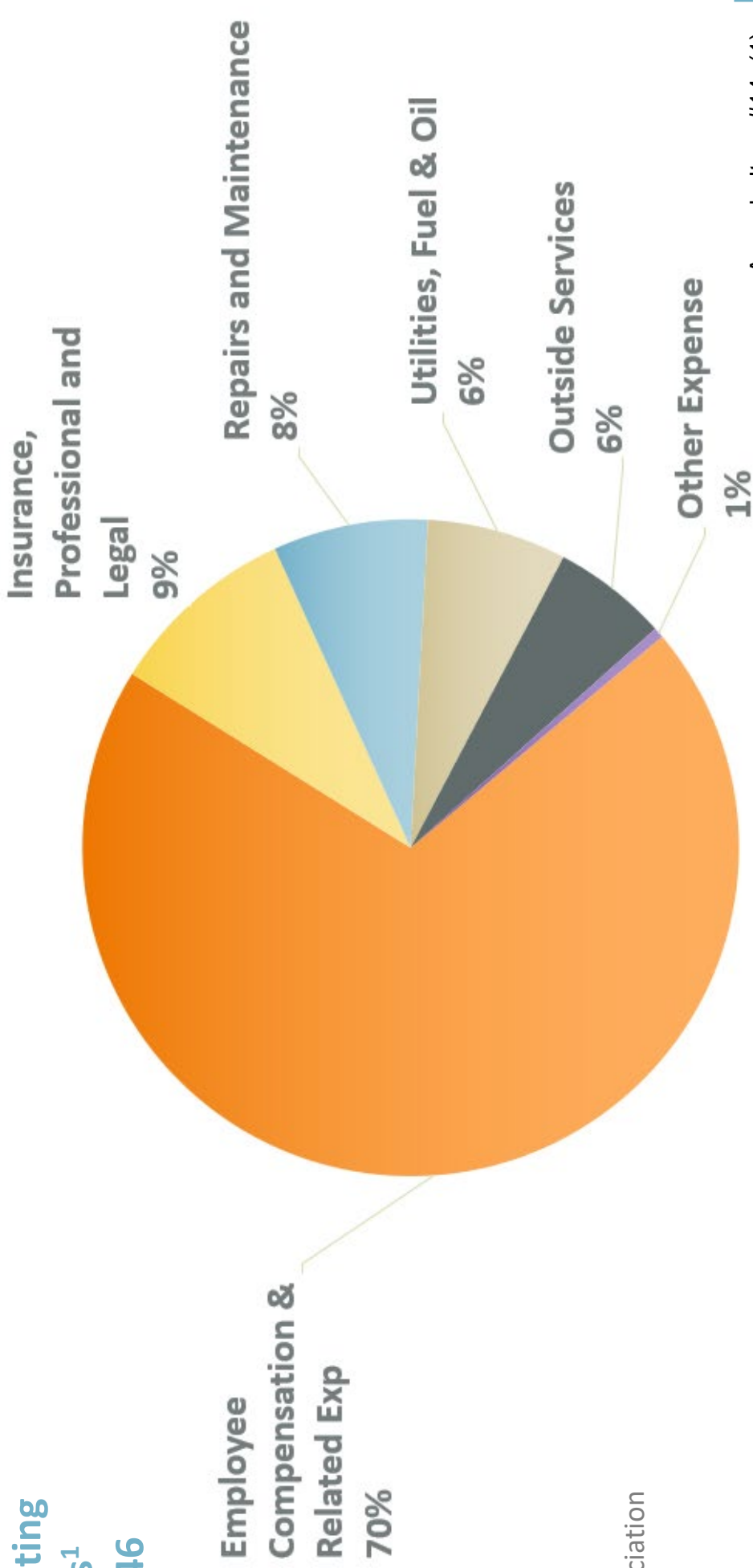


GRF Financial Report

As of January 31, 2022



Total Operating Expenses¹
\$2,765,746



1) excludes depreciation

GRF Financial Report

As of January 31, 2022



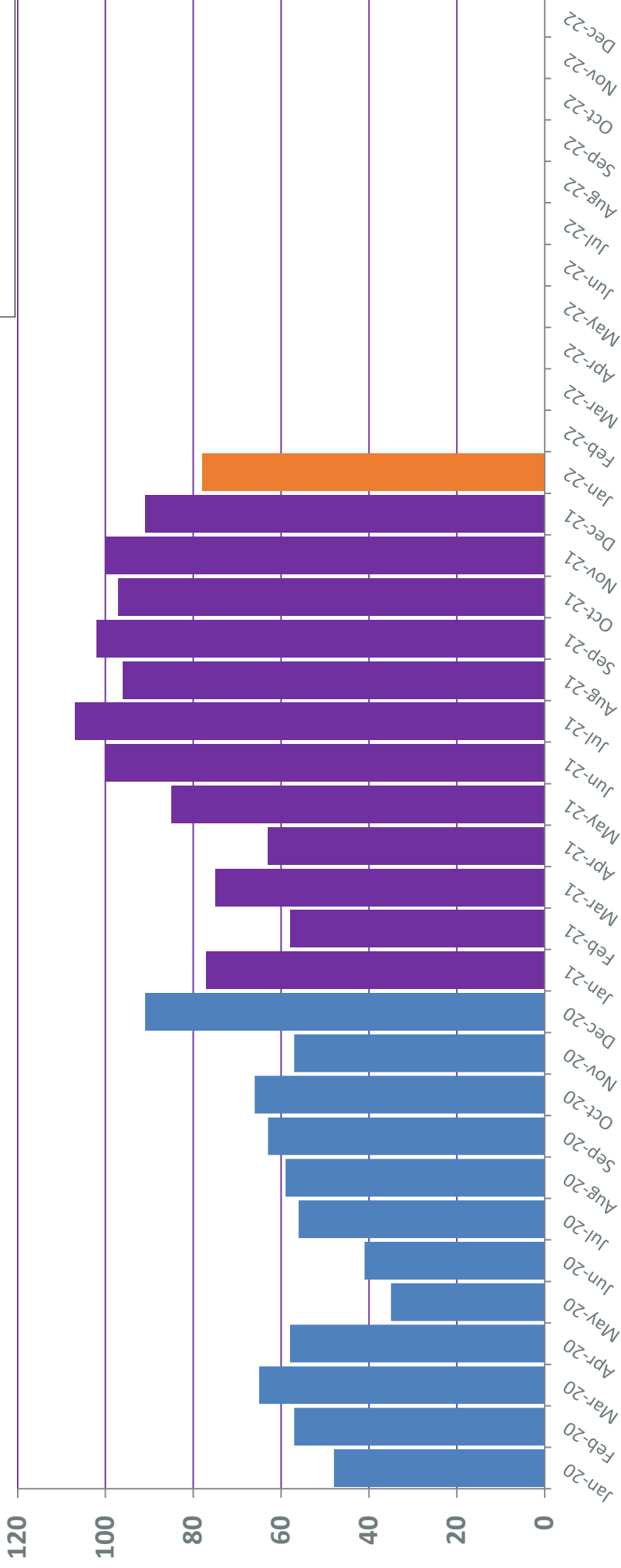
RESERVE FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment Fund	\$4,869	\$1,045	\$3,824
Facilities Fund	21,383	1,061	20,322
Trust Facilities Fee Fund	4,481	0	4,481
TOTAL	\$30,733	\$2,106	\$28,627
RESTRICTED FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Contingency Fund	2,247	43	2,204

GRF Financial Report

As of January 31, 2022

Resale History — Consolidated

	NO. OF RESALES	AVG. RESALE PRICE
YTD 2020	48	\$335,944
YTD 2021	77	\$330,401
YTD 2022	96	\$366,025



GRF Financial Report

As of January 31, 2022



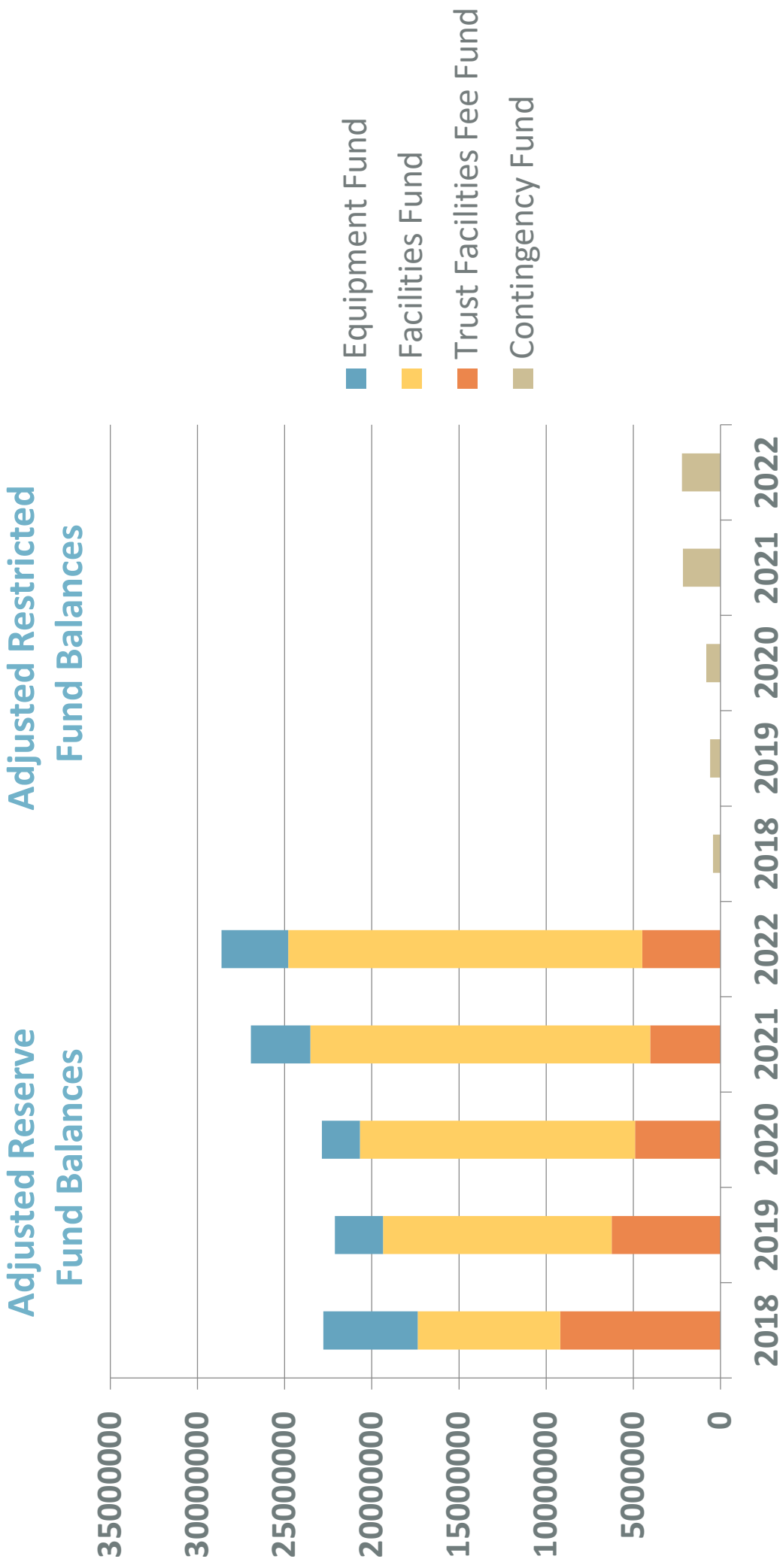
FUND ENCUMBRANCES (in thousands)

	RESERVE FUNDS (EQF + FCF)		RESTRICTED FUND (CNF)	
	Total Appropriations	Remaining Encumbrance	Total Appropriations	Remaining Encumbrance
Aquatics & Fitness	\$266	\$136	\$0	\$0
Broadband Services	2,341	2,319	50	7
Clubhouses	2,565	1,659	0	0
Computers	869	384	0	0
Community Center	399	143	0	0
Energy Projects	250	240	0	0
Golf Facilities	717	658	0	0
Landscaping	542	443	0	0
Other Equipment	660	560	0	0
Other GRF Facilities	2,177	1,670	0	0
Paving	1,783	907	0	0
Security	715	566	0	0
Vehicles	1,604	1,297	0	0
TOTAL	\$14,788	\$10,982	\$50	\$7

Adjusted Fund Balances

GRF Financial Report

As of January 31, 2022





FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, February 16, 2022 – 1:30 p.m.
Virtual Meeting

DIRECTORS PRESENT: Jim Hopkins – Chair, Azar Asgari, Debbie Dotson, Diane Casey, Egon Garthoffner, Elsie Addington, Gan Mukhopadhyay, Juanita Skillman, Mark Laws, Sue Stephens (Alternate for Al Amado)

DIRECTORS ABSENT: Donne Rane-Szostak (excused)

ADVISORS PRESENT: None

STAFF PRESENT: Steve Hormuth, Jose Campos, Erika Hernandez

OTHERS PRESENT: United – Advisor: Dick Rader

Call to Order

Director James Hopkins, Treasurer, chaired the meeting and was called to order at 1:30 p.m.

Acknowledgement of Media

The meeting was streamed online via Granicus and Zoom.

Approval of Meeting Agenda

The meeting agenda was approved without exception.

Approval of the Regular Meeting Report of December 15, 2021

The meeting report was approved as presented.

Chair Remarks

None.

Member Comments (Items Not on the Agenda)

None.

Department Head Update

Steve Hormuth, Director of Financial Services, commented on the 2021 Planned Budget, VMS Finance Staffing Update, and the 2021 Financial Audit plans.

Review Preliminary Financial Statements dated December 31, 2021

The committee reviewed the financial statements dated December 31, 2021. Questions were addressed.

Director Azar Asgari commented about decreasing the number of files being printed and physically distributed through-out all mutual members with certainty of saving in printing costs. Steve Hormuth agreed VMS would contact all members and gather feedback.

Investment Review – SageView Presentation

Dan Quirk, Senior Investment Advisor from SageView, provided an informative presentation on current market inflation and an overview of the GRF Investment Summary as of December 31, 2021.

Fee Review

Steve Hormuth discussed the status of developing a formalized method of reviewing the fee structure by the tier based on the amount of revenue the fees produce. A template will be generated and distributed displaying the following information: costs the mutual is trying to recoup, how much is being shared by the mutual and charged back to the individual and lastly, a market comparison chart.

Financial Statement and Budget Training

Steve Hormuth and Jose Campos, Assistant Director of Financial Services, presented an instructional tutorial on how to interpret the monthly financial statements and annual budget. Questions were addressed.

Endorsement from Standing Committees

None.

Future Agenda Items

None.

Committee Member Comments

None.

Date of Next Meeting

Wednesday, April 20, 2022 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 3:40 p.m.

James Hopkins, Chair



OPEN MEETING

THE GOLDEN RAIN FOUNDATION REPORT OF CLUBHOUSE RENOVATION AD HOC COMMITTEE

Friday, January 28 – 2:00 P.M.
Virtual Meeting

MEMBERS PRESENT: Egon Garthoffner, Gan Mukhopadhyay, Deborah Dotson, Reza Karimi, John Frankel, Ralph Engdahl, Diane Casey, Pat English, Sue Stephens. Advisors Cathy Garris, Bill Walsh, Carl Randazzo

OTHERS PRESENT: Elsie Addington, Juanita Skillman, Anthony Liberatore, Bunny Carpenter, James Hopkins

MEMBERS ABSENT: None

STAFF PRESENT: Guy West - Projects Division Manager, Manuel Gomez - Maintenance & Construction Director, Baltazar Mejia – Maintenance and Construction Assistant Director, Brian Gruner – Recreation and Special Events Director, Rodger Richter – Projects Manager, Azita Badri – Projects Manager, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Garthoffner called the meeting to order at 2:00 p.m.

2. Acknowledgement of Media

There was no media present.

3. Approval of the Agenda

The agenda was amended to reflect that the items for discussion would be presented in the following order:

CH1 Drop-In Lounge Patio Sound Barrier – PowerPoint Presentation (This item was moved from Item 8 to Item 9)

CH2 Meeting Room Sound Attenuation – PowerPoint Presentation (This item was moved from Item 9 to Item 8)

Interior Design Consultants (This item was moved from Item 12 to Item 14)

CH1 Waste Line Epoxy Lining (This item was moved from Item 13 to Item 12)

CH1 Interior Space Beautification – PowerPoint Presentation (This item was moved from Item 14 to Item 13)

The agenda was approved as amended.

4. Approval of Meeting Report for December 29, 2021

Director Mukhopadhyay was present via telephone at the December 29, 2021 meeting and requested his name be included in the Members Present section of the December 29, 2021 meeting report. The meeting report for December 29, 2021 was approved with that amendment.

5. Chair's Remarks

Chair Garthoffner suggested the ad hoc committee keep on track with the items on the agenda.

6. Member Comments (Items Not on the Agenda)

None.

7. Department Head Update

Mr. West introduced two staff project managers, Rodger Richter and Azita Badri, and listed some of their current Laguna Woods Village projects.

ITEMS FOR DISCUSSION

8. CH1 Drop-In Lounge Patio Sound Barrier – PowerPoint Presentation (This item was moved to Item 9)

Mr. West introduced a PowerPoint presentation prepared by Azita Badri outlining multiple sound barrier options and the estimated costs. Discussion ensued and the committee members gave input on the different options. No further direction was requested from the committee.

9. CH2 Meeting Room Sound Attenuation – PowerPoint Presentation (This item was moved to Item 8)

Mr. West introduced a PowerPoint presentation prepared by Azita Badri outlining multiple sound attenuation options for Rooms 116 and 125 in Clubhouse 2 and their estimated costs. Discussion ensued regarding the need for sound attenuation, potential scheduling adjustments, and addressing this issue as part of the beautification project. Mr. West suggested hanging pictures in the rooms in the meantime. No further direction was requested from the committee.

10. CH1 Window Measurement RFP

Mr. West updated the committee on the results of the RFP for window measurement at CH1. The estimated cost would be approximately \$3,500. No further direction was requested from the committee.

11. Performing Arts Center Continued Interior Space Beautification Project

Mr. West updated the committee on the status of the contract for the Performing Arts Center. On January 4, 2022, the GRF Board approved the contract and by January 24, the contract was fully executed. A meeting with the contractor is scheduled for February 3 to discuss responsibilities, schedule, notification to user groups, etc. No further direction was requested from the committee.

12. Interior Design Consultants (This item was moved to Item 14)

Chair Garthoffner reminded the committee about the decision to have Director Dotson assemble a task force to coordinate the project. Director Dotson outlined the task force's findings and discussion amongst the committee and staff followed. Mr. West suggested advertising an RFQ to solicit qualified vendors to assist with the interior design for the beautification of CH1. After further discussion, a motion was made to have staff prepare an RFP for future advertisement to interior design companies recommended by the task force. The motion was seconded and carried.

13. CH1 Waste Line Epoxy Lining (This item was moved to Item 12)

Mr. West shared video of waste lines with current vendor who confirmed that most of the toilets are air pressurized which makes them more efficient and suggested replacing those toilets before spending approximately \$51,000 to line the waste line with epoxy. Chair Garthoffner suggested that since the restrooms in CH1 are on the beautification schedule, toilet replacement could be considered at the appropriate time. It was noted that the waste line pipes should be addressed if there are any current corrosion problems which may prevent future problems.

14. CH1 Interior Space Beautification – PowerPoint Presentation (This item was moved to Item 13)

Mr. West introduced a PowerPoint presentation prepared by Rodger Richter with photos of Building A in CH1. Suggestions on modifications were given during the presentation. Photos of CH2 and CH7 were included as examples of the updates previously done by staff as no interior designers were hired for those updates. Discussion followed and suggestions were debated.

15. Updated Commentary on Earthquake Debate

Chair Garthoffner clarified, and staff confirmed, that CH1 is not being structurally altered and is in compliance with the appropriate city codes and regulations. An earthquake retrofit is not required for the proposed beautification project.

CONCLUDING BUSINESS

16. Committee Member Comments

Chair Garthoffner asked Director Dotson to begin writing the items to be included in the scope of work for the interior design consultant RFP.

17. Date of the Next Meeting: TBD

18. Adjournment: The meeting was adjourned at 4:42 p.m.



Egon Garthoffner, Chair

Egon Garthoffner, Chair
Guy West, Staff Officer
Telephone: (949) 268-2380

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**REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
MEDIA AND COMMUNICATIONS COMMITTEE**

**Tuesday, February 22, 2022 – 9:30 a.m.
Virtual Meeting**

REPORT

Members Present: Chair Joan Milliman; Directors Deborah Dotson, Juanita Skillman, James Cook, Annie McCary, Neda Ardani, Maggie Blackwell; Advisors Tom Nash, Lucy Parker; Alternate Lynn Jarrett

Members Absent: Director Ryna Rothberg; Advisors Theresa Frost, Carmen Pacella

Others Present: Elsie Addington, Bunny Carpenter, Richard Rader

Staff Present: Eileen Paulin, Paul Ortiz, Ellyce Rothrock, Susan Logan-McCracken

1. Call to Order

Meeting was called to order at 9:30 a.m. and a quorum was established by Chair Milliman.

2. Acknowledgement of Media

None present.

3. Approval of Agenda

Approved by unanimous consent.

4. Approval of Report for January 17, 2022

Approved by unanimous consent.

5. Chair's Remarks

Chair Milliman thanked the Media and Communications committee and staff for their efforts in disseminating accurate information via every media platform available.

6. Member Comments

None.

Items for Discussion

7. Media and Communications Report – Ellyce Rothrock

Highlights from the Media and Communications report include:

- In January, the Media and Communications department tracked 71 projects
- The February/March 2022 Village Breeze is out and the center spread features in this issue a CR&R informational chart, which residents can pull out and reference
- Other regular publications included four editions of “What’s Up in the Village,” weekly press releases sent to the Laguna Woods Globe, a Garden Center newsletter
- Key messaging included concerts at the Performing Arts Center, organics recycling and COVID updates, extension of tennis court hours, where residents can go if their cable is down and more
- Communications support provided for the other departments
- Tasking completed by Village Television
- Docent tours were placed on temporary hiatus due to COVID concerns; Thursday tours will resume March 3 and staff is seeking additional volunteers
- New resident orientations were also held virtually but will restart in person in March
- Phenomenal open rates for electronic publications

Chair Milliman asked where we are publicizing the need for docents and Ms. Rothrock stated we published this in the “What’s Up in the Village” email blast and the Laguna Woods Globe, and that we will publish it in the next Village Breeze.

Advisor Parker asked whether we reach out to the retirement media beyond the Village. Ms. Paulin mentioned the local press and the website.

Director Dotson asked how many docents we need to have. Further questions were asked and a discussion ensued in the New Business portion of the meeting.

Director Blackwell expressed reticence about advertising the website publicly without requiring visitors to sign in to access certain parts of it.

8. Broadband Services Report – Paul Ortiz

Highlights from the Broadband Services report include:

- 2021 cable operation year-end report
- 2021 Broadband Services operation year-end report
- Broadband subscriber count report
- Premium movie channels and consolidation of channels to West Coast feed
- One expiring contract: The Weather Channel, which expires Feb. 28, is in negotiations with NCTC
- Programming contracts forecast report
- Internet subscribers year-end report
- Village Television celebrating Black History Month by providing acclaimed movies

Mr. Ortiz mentioned that the Compliance Division asks Broadband Services to turn off subscribers’ television services for noncompliance. When residents resume compliance, Broadband is notified to turn television services back on, which involves a trip to the residents’ manor and a cost to the division. Director Carpenter suggested meeting with Compliance and the other boards to draft a resolution for a turn-on fee. A discussion ensued and a resolution will be forthcoming.

Director Carpenter asked for confirmation that The Weather Channel is not going away; it's in negotiations with NCTC. She also asked for confirmation about a resolution with NCTC and Broadband Services that if they increase up to 5%, they do not need to go to the board for approval. Mr. Ortiz confirmed both statements.

Director Blackwell mentioned she can't locate mutual updates on the printed schedule of programs, on the Village Television guide or the website. Mr. Ortiz answered that there haven't been any United Mutual updates to share right now, but once there are, they will be shared via Village Television and the TV6 YouTube channel. Discussion ensued.

New Business

Community Survey – Ellyce Rothrock

Ms. Rothrock reported that during a meeting with all mutual presidents, the decision was made that this is not the best time to put forth a general community satisfaction survey, so it is on hold until we hear back from the presidents that they want to revisit this topic.

Director Dotson stated the need for a separate survey for information for the Strategic Planning Committee and stated that the Strategic Planning Committee will generate questions at a March 7 meeting. Media and Communications will assist with pushing out that survey.

The Broadband Group Update – Eileen Paulin

Ms. Paulin stated she will schedule a Broadband Ad Hoc Committee meeting after a discussion with The Broadband Group (TBG) tomorrow on the franchise tax fees.

Website Action Plan – Ellyce Rothrock

Ms. Rothrock stated that the first ad hoc committee meeting will be scheduled for next week to select a vendor. That committee includes Debbie Dotson, Annie McCary, Diane Phelps, Norm Kahn, Elsie Addington, Jim Hopkins, Lynn Jarrett, Lucy Parker and Joan Milliman. Ms. Paulin stated that Chuck Holland will join this meeting as well. Discussion ensued. A meeting invitation will be forthcoming.

Docent Recruitment and Training – Ellyce Rothrock

The program resumes March 3 on Thursdays. Ms. Rothrock discussed docent recruitment. We currently have six docents and need at least eight or nine to cover for Saturdays, vacations and emergencies. After publicizing, we received expressed interest from 10 people and three applications. Interviews with a panel are forthcoming as soon as possible. Training will include shadowing experienced docents and bus tours, discussing the accepted script and reviewing all the details necessary to run a successful docent tour.

Director Carpenter stressed the importance of the Saturday docent tours for resales. She suggested giving the docents incentives to conduct Saturday tours.

Ms. Rothrock stated the Transportation department is ready to do Saturday tours and Dorothy Pacella agreed to host one Saturday per month. She welcomed ideas for incentives and discussion ensued.

Director Carpenter recommended tickets to a show at the Performing Arts Center.

Chair Milliman pointed out that Saturdays are difficult because not everything is open and added that the Saturday tour guide needs to be an experienced docent. Director Skillman concurred that getting Saturday volunteers in the library is a challenge.

Items for Future Agendas

None.

Concluding Business

Committee Member Comments

Advisor Parker commended the meeting. She stated that she is hearing comments from residents about fewer services at increased expense.

Director Addington thanked Advisor Parker for bringing up the above point and mentioned numerous articles in the Village Breeze, "What's Up in the Village" email blast and in the Globe as well as discussions on Village Television that have addressed this topic and discussion ensued.

Director Dotson concurred and recalled an article in the Village Breeze that discussed the topic.

Director Blackwell mentioned the savings on fencing from last year's budget was applied to this year's budget as an illustration of where cost savings go. She commended the meeting.

Director Jarrett mentioned that DwellingLive shows a small font on iPhone view.

Director Dotson mentioned a newer version that looks completely different. She also mentioned her DwellingLive segment on her Village Television show.

Director Carpenter commended the meeting.

Ms. Paulin discussed the continued need for repetition in media and communications.

Chair Milliman suggested compiling links of these hot topics and discussion ensued.

Director Skillman said to think about the people who do not have website access or don't know how to use it.

Director Addington stated that everyone in the Village gets the Village Breeze.

Date of Next Meeting – Monday, March 21, 2022, at 1:30 p.m.

Adjournment

Chair Milliman adjourned the meeting at 10:49 a.m.

p.p. Joan Milliman / SLM
Joan Milliman, Chair
Media and Communications Committee

REPORT OF THE LAGUNA WOODS VILLAGE
TRAFFIC HEARINGS COMMITTEE

February 16, 2022

The Regular Meeting of the Laguna Woods Village Traffic Hearings Committee was held on Wednesday February 16, 2022 at 9:00 A.M., Virtual

MEMBERS PRESENT: Chair: John Frankel, Elsie Addington, Neda Ardani, Mark Laws, Ryna Rothberg

STAFF PRESENT: Jayanna Hendley, Erik Abolmoloki

Call to Order

John Frankel, Chair, called the meeting to order at 9:00 A.M.

Approval of Agenda

Chair Frankel made a motion to approve agenda as presented.
By unanimous consent, the motion passed.

Approval of Meeting Reports

Chair Frankel made a motion to approve the meeting report from January 19,2022.
By unanimous consent, the motion passed.

Traffic Hearings

- a. 9:00 a.m. Traffic Violation # 2122605 (Valid Driver's License Not Produced) – *Guilty, with fine reduced to \$25.00*
- b. 9:15 a.m. Traffic Violation # 2118664 (Speeding 11-15 MPH Over Limit) and Traffic Violation # 2118666 (Valid Driver's License Not Produced) – *Guilty with full fine, and Guilty with fine reduced to \$100*
- c. 9:30 a.m. Traffic Violation # 2125691 (Failure to Obey Stop Sign) – *Guilty with full fine*
- d. 9:45 a.m. Traffic Violation # 2200808 (Failure to Obey Stop Sign) - *Rescheduled*

Date of Next Meeting

The next meeting is scheduled for Wednesday March 16, 2022, at 9:00 A.M., hybrid meeting.

Adjournment

The meeting was adjourned abruptly due to an issue with Zoom at 10:00 AM.

John Frankel

John Frankel (Feb 17, 2022 16:57 PST)

John Frankel, Chair

Feb 17, 2022

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